



## Common Time Conversions

Unit	Relationship
1 minute	60 seconds
1 hour	60 minutes
1 day	24 hours
1 week	7 days
1 year	12 months or 365 days (366 for leap year)
1 month	~30 or 31 days (February = 28/29 days)



## Examples: Time Unit Conversion

**Example 1:**

Convert 3 hours into minutes.

**Solution:**

$$3 \text{ hours} \times 60 = \boxed{180 \text{ minutes}}$$

**Example 2:**

Convert 150 minutes into hours and minutes.

**Solution:**

$$150 \div 60 = 2 \text{ hours and } 30 \text{ minutes}$$

$$\boxed{2 \text{ h } 30 \text{ min}}$$

**Example 3:**

How many seconds in 2.5 minutes?

**Solution:**

$$2.5 \times 60 = \boxed{150 \text{ seconds}}$$



## **2. 12-Hour and 24-Hour Clocks**



### **12-Hour Clock (AM/PM Format)**

- **AM** = Morning (Midnight to 11:59 AM)
- **PM** = Afternoon and evening (12:00 PM to 11:59 PM)



### **24-Hour Clock**

- No AM/PM
- Hours go from 00:00 to 23:59
  - 1 AM = 01:00
  - 12 PM (noon) = 12:00
  - 1 PM = 13:00
  - 11 PM = 23:00
  - Midnight = 00:00



## Conversion Examples

### Example 1:

Convert 3:15 PM to 24-hour time.

Solution:

$$3 \text{ PM} = 15:00 \rightarrow$$

$$15 : 15$$

### Example 4:

How many days are in 5 weeks and 3 days?

Solution:

$$5 \times 7 = 35 \text{ days}$$

$$35 + 3 = 38 \text{ days}$$

### Example 2:

Convert 07:45 (24-hour) to 12-hour time.

Solution:

$$07:45 = 7:45 \text{ AM}$$

$$7 : 45 \text{ AM}$$

### Example 3:

Convert 00:30 to 12-hour time.

Solution:

$$00:30 = 12:30 \text{ AM}$$

$$12 : 30 \text{ AM}$$



## 3. Reading Clocks and Timetables



### Reading Analog Clocks

- Short hand = hours
- Long hand = minutes
- Each number on the clock represents 5 minutes.



### Example:

If the short hand is on 4 and the long hand is on 6:

$$\rightarrow 6 \times 5 = 30 \text{ minutes}$$

$$\rightarrow \text{Time is } 4:30$$



## Reading Timetables

Sample Train Timetable:

Station	Arrival	Departure
A	—	07:15
B	07:45	07:50
C	08:20	—

**Example 1:**

How long does it take from Station A to B?

**Solution:**

$$07:45 - 07:15 = 30 \text{ minutes}$$

30 minutes

**Example 2:**

What is the total journey time from A to C?

**Solution:**

$$08:20 - 07:15 = 1 \text{ hour } 5 \text{ minutes}$$

1 h 5 min